

Preparatory Checklist Material and Waste

Information

The following material is needed for the climate check:

- Notifications of charges of the last three years. **Attention:** These data might only be available with the school authorities. Make sure you get the copies in time!
- Waste regulations and notifications of charges.
- Are there any special regulations for the waste collection during holidays?
- Which different kinds of paper are used at your school and in which quantities (if possible get orders, invoices, delivery slips)?
- What effort has the school made so far to supply recycling paper or other environmentally friendly products for office supplies? What was the result?
- If you wish to work in the topic "mixture of waste", think about how you could take a fresh and sufficiently representative control sample of the School waste (residual waste) and determine a suitable place for the waste sorting.

date:

done:

Contact person on the spot

During the project days your group has to question the following persons:

- caretaker,
- cleaning staff,
- secretary.

date:

done:

If possible include expert partners, like members of the Ministry of Environment, the waste management, the Initiative 2000+, the consumer advice centre or an environmental association.

Rooms

During the project days the group has to have temporary access to the following rooms – if necessary someone has to accompany them:

- all rooms of the school including sanitary rooms, gym, cellar, kitchen, common room, copy room etc.

They also need a suitable place for the analysis of the waste.

date:

done:

Material

The following specific material is needed:

- a canvas Plane,
- 2 buckets (10 l) with index for litres,
- scales/measuring device using a spring 2 or 5 kg or kp,
- gloves, nippers, grabber for the waste sorting,
- rule or measuring tape,
- topic-oriented information material, like information on the exploitation of wastes and on the production of paper and their environmental impact.

date:

done:

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The following general material is needed:

- checklists for the collection of data (if necessary check before use and adjust them to the specific situation of the school, print them in sufficient numbers),
- cameras (simple digital cameras or camera phones; might be brought by the pupils),
- computers (for data and image processing, internet researches and, where necessary, for multimedia presentations),
- presentation material like large sized paper, pencils, scissors and glue, some magazines as material for illustrations.

Pupils should bring their normal writing utensils, something to write on and a pocket calculator.

Task for the caretaker

Please check what percentage of the waste containers is filled on the day of collection for 2-3 weeks!

date:

done:

More notes on the preparation

